

**University of Wisconsin-La Crosse International Education & Engagement
Study Abroad Academic Plan**

Name:	ID #	Current Class Standing: <input type="checkbox"/> Fr <input type="checkbox"/> So <input type="checkbox"/> Jr <input type="checkbox"/> Sr <input type="checkbox"/> Other:
Study Abroad Program:		Term of Study: <input type="checkbox"/> Academic Year 20__ to 20__ <input type="checkbox"/> Summer 20__ <input type="checkbox"/> Fall Only 20__ <input type="checkbox"/> J-Term 20__ <input type="checkbox"/> Spring Only 20__
Program Sponsor: <input type="checkbox"/> UWL <input type="checkbox"/> Other:		
Major:		Minor:

To the Student:

List below the courses you intend to take during your study abroad program. Consult catalogs, web sites, and other sources available from International Education & Engagement. It is your responsibility to provide course descriptions for review by appropriate department chairs. The department chair may reserve the right to review syllabi, coursework completed, or test for competency, as noted in the Comments Section before final approval is granted.

To the Academic Advisor:

The following proposal lists the courses the student plans to complete during his/her study abroad program. Please consult with the student regarding the appropriateness of courses, prerequisites needed, and progress toward degree completion.

To the Department Chair:

This form authorizes transfer credit for the study abroad program listed above. Please indicate the transfer credit for each course selected by the student relevant to your department. If no UWL equivalent exists, indicate whether departmental elective credit is upper- or lower-level. If approval of credit is provisional pending review of completed coursework or other conditions, please note any conditions to be met in the Comments Section.

To be Completed by the Student			To be Completed by the Department Chair					
Course #	Study Abroad Course Title	Est. # Credits	Dept. Prefix	Course # and/or 000L or 000U	# Credits	Course Counts Toward	Comments	Dept. Approval
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		
						<input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> General Education		

Student's Signature _____

Academic Advisor Name & Signature _____

For IEE Office Use Only:

Date & Time Student Submitted _____ Entered Courses in Course Equivalency Database _____ Uploaded to Student's Online File _____

GETTING CREDIT FOR STUDY ABROAD

Completing the Academic Plan

You should meet with your advisor and choose classes for your study abroad program. Each course must then be assigned a transfer equivalent by the individual department chairs and initialed in the right margin. For example: If you wish to earn History credit for a course taken in Valladolid, Spain, you must see the History Department chair. Courses may be given an exact course number or be assigned upper- or lower-level elective credit in the department. The chair must initial whether elective courses will count toward major, minor, or general education requirements. **Courses with no approval will be transferred as GNL.**

Business courses:

UWL Students who are planning to study abroad and transfer courses back to their programs at UWL are expected to obtain approval of their course selections from the CBA faculty, as part of their academic planning. This is supposed to be done well in advance of their study abroad experience. Students should direct their attention to the "Study Abroad Course Equivalency" database to determine if the courses students are planning to take have already been evaluated for transfer.

IN THE CASE WHERE AN EVALUATION HAS ALREADY BEEN DONE, the student will print out the information from the database, write it on their Academic Plan sheet, and bring both to their faculty advisor for approval. NO further review is required after this point.

IF EVALUATIONS HAVE NOT BEEN DONE PREVIOUSLY, OR IF EVALUATIONS ARE MORE THAN 3 YEARS OLD, the student may be directed to the Dean's Office to address obtaining evaluations for the courses. Becky Vianden will facilitate review of new or outdated courses with the Dept. Chairs.

NOTE: Economics and Finance courses that have been previously evaluated (prior to Fall 2013) as specific equivalencies; i.e., ECO 340 or FIN 355, will require new review by the Dept. Chair. Those evaluated as elective--FIN 000L/U, ECO000L/U, and the like--will NOT require additional review.

Approval for REC courses should be obtained from Dr. Newhouse. Approval for RTH courses should be obtained from Dr. Ardovino.

Language students MUST meet with the following professors:

ALL French programs:	Dr. Poulton
ALL German programs:	Dr. Olson

For Spanish programs please note the countries/cities for each faculty**

Program	Professor	Program	Professor
Alcalá de Henares	Calmes	Guanajuáto, Mexico	Lake
Alicante, Spain (CEA)	Calmes	ISEP Programs	Varies by Country
Alicante, Spain (ALI)	IEE	Peru (All cities)	Lake
Barcelona, Spain	Hindson, Calmes	Puebla, Mexico Internship	Hindson
Bilbao, Spain	Hindson, Calmes	Puebla, Mexico (UDLA)	Hindson
Buenos Aires, Argentina	Hindson, Calmes	Puerto Rico	Granados
Cádiz, Spain	Dorado	Querétaro, Mexico	Lake
Chile (All cities)	Brougham	Salamanca, Spain	Calmes
Costa Rica & Nicaragua	Lake	Valladolid, Spain	Hindson
Cuba	Granados	Xalapa, Mexico	Dorado
Dominican Republic (All cities)	Granados	Madrid, Spain	Calmes
Girona, Spain	Hindson, Calmes	Seville, Spain	Dorado
Granada, Spain	Hindson, Calmes		

****Students should wait to complete their academic plans during the mass advising sessions held by Modern Languages each semester. Deadlines for submission of the Academic Plan will be modified for students seeking course approval from MLG.**

When you have completed the Academic Plan, you should make a copy for yourself and submit the original to International Education & Engagement **prior to departure.**

Note to students on API, ISA, CEA, CIEE, UW-EC and UW-P programs: These providers have program-specific course selection forms that should be directly submitted to them, observing their deadlines. You should receive a course listing directly from the provider.

Return the Academic Plan to IEE: 1209 Centennial Hall